

## **Aleutian Island Risk Assessment (AIRA) Status Report: July 2009**



### **Management Team Meetings/Teleconferences**

- During the month of June the Management Team and AIRA Facilitation Team (Nuka Research) met five times via teleconference. These meetings were conducted to provide status reports, discuss and formalize the Phase A Request for Proposal (RFP) review and evaluation criteria, conduct the initial evaluation of proposals received, and discuss project administration elements.

### **Administrative Items**

- The Confidentiality Agreement was distributed via email to the Advisory Panel members for review and signature. Eighteen signed agreements have been received to date with two outstanding.
- Three Advisory Panel members submitted short biographies. The AIRA Facilitation team drafted seventeen short biographies for Advisory Panel members based on their applications and introductions at the May meeting. The draft biographies were sent to each member for review and approval prior to posting on the mirror website for Management Team review and approval.

### **Phase A Request for Proposal (RFP)**

- The RFP proposal deadline was July 24<sup>th</sup> and five proposals were received for review by the evaluation team.
- The evaluation team conducted a review and ranking of all proposals and met via teleconference on July 30<sup>th</sup> to determine which entities would be invited for interviews on August 6-7<sup>th</sup> in Anchorage.

### **Advisory Panel Communication**

- The AIRA Facilitation team has been providing periodic project updates to the Advisory Panel and has been following-up on action items from the first meeting.

### **Peer Review Panel**

- A draft Statement of Task was developed and provided to the Management Team for review and comment. Dialogue with the National Academy of Science Transportation Research Board Director was initiated to determine cost and options for establishing the Peer Review Panel.

### **Contact List**

- The project contact list developed by Nuka Research was updated as needed during the month of July.

## **AIRA Website**

- The Management Team and Advisory Panel websites, as well as the Public project website was updated as needed during the month of July. Under development is a draft webpage that includes short biographies on each Advisory Panel member.

## **Upcoming Milestones**

- RFP Review Committee meeting/interviews are schedule for the August 6-7 in Anchorage at the ADEC 1<sup>st</sup> floor conference room.
- Phase A Preliminary Risk Assessment Notice of Intent to Award scheduled to be issued on August 17<sup>th</sup>.
- Management Team, Advisory Panel and Risk Analysis Team meeting is scheduled for September 1-3 in Dutch Harbor, AK